



INTERSTATE TRANSFER INCOMING

Figure 3-3
1 October 2025



Section A: Administrative Data

NAME: DOD: GRADE: DOR: BRANCH MOS (WO only):

UIC: POSN TITLE: PARA/LIN: POSITION #: POSCO: POSCO (WO only):

DUTY STATUS: PACKET COMPLETED BY: PACKET

MDAY AGR TECH

SUBMITTED TO OPM BY: DATE

Section B: These items will be reviewed in the system of record and verified by OSM.

REVIEWED ITEMS

COMMENTS/NOTES

INITIALS

NONE

Section C: These documents will be provided to G1 OPM after review at OSM.

REQUIRED ITEMS

DOC:

COMMENTS/NOTES

INITIALS

All required documents will be labeled as Last Name_DOC and added to a PDF Portfolio for submission to OPM.

NGB Form 337

NGB337

Name matches Birth Certificate Y/N:

Name matches SSN Y/N:

Date matches DA Form 71:

Individual Medical Record

IMR

PHA Date:

MRC:

PHA Date must be within 1 year. MRC must be 1/2/3.

Change of Rater Evaluation

COR_EVAL

Utilize the day prior to appointment in gaining State as the "THRU" date (or provide a memo)

Aviator Specific

MEMO

Aeromedical provider validation memo

DD2992

Full Flying Duties:

Professional Qualifications
(if applicable)

PROQUAL

Professional Licenses/Certifications

Civilian Education

CIVED

LEVEL:

IPERMS:

LastFEDREC Order

0122E

Security Clearance Memo

SECURITY

Statement of Understanding if clearance has not been awarded. CE date must be within 5 years.

Soldier Talent Profile

STP

Required for field grade officers

Individual Training Record

ITR

AFT DATE:

Pass/Fail:

HT/WT DATE:

Pass/Fail:

AFT must be within 12 months for MDAY and 6 months for AGR. HT/WT must be within 6 months.

All required documents will be labeled as Last Name_DOC and added to a PDF Portfolio for submission to OPM.

RESET